

WILLOUGHBY SWIM CLUB INC.



Here is the sequence you need to follow to renew your Family membership for Willoughby Swim Club Inc. online:

- Go to the Swimming NSW website Homepage - <http://www.nswswimming.com.au/>
- Click on the Members Portal image on the right hand side of the Swimming NSW Home page
- Select the option 'Family Membership'
- Select the blue link ' [Click Here to Continue](#) '
- Select 'Willoughby Swim Club Inc.' from the dropdown menu 'Club' - we are 7th from the bottom of the list. Then click on blue Next >>' button
- Select the radio button to the left of the Family group that suits your needs, eg 2 swimmers, 1 non-swimmer; 3 swimmers 2 non-swimmers etc. Click the blue Next >>' button
- The next screen will present you with a button for each family member named Member 1, Member 2 Member 3 etc. For EACH member:
 1. Click on the next member button
 2. Select using the Radio button either swimmer or non-swimmer. Click on the blue Next >>' button
 3. Read and select the Declarations
 4. Click on 'Login' button. Use the Username and password provided for THIS club member in the email.
 5. Please check all the information as there have been a few slight errors.
 6. Ensure that the EMAIL address is correct.
 7. Press 'Update' when you are happy that your details are correct.
 8. Click on blue 'Next >>' button
 9. Add your Credit card details
 10. You should get a confirmation of payment notice (I couldn't check this)
 11. Please note that your Credit Card statement will contain a debit to IMG eCommerce and NOT Willoughby Swim Club Inc.

If you have any queries, please contact Lesley Collins at willswimclub@gmail.com